



Monday 12th May 2025

Dear Parents,

Late Charging Procedures

New Late Charging Procedures for After School Provision at Crocombe starting from Monday 12th May.

At Crocombe, we are committed to providing a safe and caring environment for all our pupils. In the event that a child is not collected on time, staff will offer reassurance and support to minimise any distress.

We kindly remind you that school staff submit overtime forms for any time worked beyond their allocated hours. As such, it is important that all children are collected promptly at the end of the school day or after any scheduled activity especially our After School Provision.

In situations where an authorised adult does not arrive to collect a child—and prior agreement for the child to walk home alone has not been obtained—we will follow the agreed procedures to ensure the child's safety and well-being.

Please be advised that if a child is not collected within ten minutes of the end of the school day or an after-school activity, a charge will be applied. The charge will be £5.00 for the first ten minutes of late collection, followed by an additional £1.00 for every subsequent minute.

Parents and carers will receive a formal notification of any charges incurred via email from the office or Class Dojo, and the school clock will be used as the official timekeeper for recording and calculating charges.

Thank you for your understanding and cooperation.

Sports Day

We wanted to inform you that, after reviewing our original Sports Day plans, we've realised the date coincides with the Friday of Glastonbury Festival week. As Shepton Mallet and the surrounding areas can become particularly busy during this time, we are mindful that increased traffic could prevent families from arriving on time—or at all—for this special event.

To ensure that everyone has the best chance to attend and enjoy the day, we have decided to move Sports Day to our reserve date: Friday, 4th July, starting at 1:30pm on the school field.

We hope this change will make it easier for everyone to join us and support the children. We'll send out more details closer to the time—and we're keeping our fingers crossed for warm, dry weather to help make it a fantastic afternoon for all.

Thank you for your understanding and continued support.

Behavior Policy Workshop

We are making a slight update to our Behaviour Policy. Mrs. Massey-Sturgess will be holding a parent information workshop to explain the changes on **Friday 23rd May at 2:45pm** in the school hall.



Lunches

The lunches for term 6 are now live, please can you make sure that if you wish to order your child lunches for week commencing 2nd June, that these are ordered by MIDNIGHT on Wednesday 21st May. As usual we requested that when you log on to order this first week of meals that you book the whole terms meals at this time. Any issues please speak to a member of the operations team. Office@croscombeprimary.co.uk

Collett Park Festival

We need your support! We're excited to share that the Wessex Learning Trust has secured a stand at the Collett Park Festival on Saturday, 14th June, and this is a fantastic opportunity to showcase everything that makes Croscombe Primary truly special.

We've prepared eye-catching promotional materials, and our dedicated staff will be there throughout the day — but we can't do it alone. To really make an impact and connect with potential new families, we're reaching out to you — the heart of our school community.

Could you spare just 30 minutes in the afternoon to help us hand out materials, greet curious parents, and share your experience of our school? You'll be under our brand new gazebo, enjoying the festival atmosphere, and playing a vital role in raising the profile of our school.

Your presence, even briefly, could make a big difference.

If you're able to help, please let the school office know.



Message from School Office

Reminder – Please can we ask you all to make sure that all outstanding balances on ParentPay for this term are paid ASAP.



Don't forget our school has an official Facebook and Instagram page! This provides another great way to stay up-to-date with the latest school news, events, and updates.

To keep in touch and see what's happening, simply follow us on both Facebook and/or Instagram. We encourage you to like, share, and spread the word by sharing our posts on your own social media pages and groups.

Your support helps us to reach even more families and keep our community engaged!

- <https://www.facebook.com/croscombecofeprimary/>
- <https://www.instagram.com/croscombecofeprimary>

<p>HOW TO CONTACT THE SCHOOL</p> <p>THE OFFICE WILL BE COVERED:</p> <p>MONDAY TUESDAY THURSDAY</p>	<p>Thank you</p>
<p>When the office is not covered</p> <p>We have installed bells that are linked to classes. When the office is not being covered a member of staff will still be available. All we ask, can you please be patient. Thank you.</p>	<p>Using Class Dojo</p> <p>If the message is not an emergency – please contact the class teacher on Dojo. Teachers will be asked to check at lunchtime and at the end of the day.</p>
<p>EMERGENCY</p> <p>The school phone systems will be covered everyday but sometimes, we are busy on another call – so please leave a message. The answering machine will be checked regularly throughout the day.</p>	<p>PLEASE BE ON TIME...</p> <p>Reminder about the gates – staff will continue to be on duty until 8:55, if you are running late and no one is available in the office please ring the bell for assistant by main gate.</p>



Term Dates

May	
Monday 12 th - Friday 13 th	SATs week Mental Health Awareness Week
Friday 23 rd	Last day Term 5 Behavior Policy Workshop 2:45pm
Monday 26 th	Bank Holiday
Tuesday 27 th – Friday 30 th	School Holidays
June	
Monday 2 nd	Start of Term 6
Monday 2 nd - Friday 13 th	Multiplication Tables Check
Monday 9 th	Phonics Screening
Sunday 15 th	Father's Day
Monday 30 th	Inset Day
July	
Wednesday 2 nd	Year 6 Transition Day At Whitstone Year 6 Transition Day at The Blue School
Friday 4 th	Sports Day
Wednesday 16 th	Whole School Wellie Wednesday Year 6 Leavers Assembly 2:50pm School hall
Saturday 19 th	Crocombe Village Fun Day 11:00 – 17:00
Tuesday 22 nd	Last Day of Term 6
Wednesday 23 rd	Inset Day
Thursday 24 th July - Wednesday 3 rd September	Summer Holidays
Thursday 4 th September	Start of Term 1

Poem for Year 6

*SATs don't measure sports
Sats don't measure art,
Sats don't measure music.
Or the kindness in your heart.*

*SATs don't see your beauty,
SATs don't know your worth,
SATs don't see the reason,
You were put upon this earth.*

*SATs don't see your magic,
How you make others smile,
SATs don't time how quickly,
You can run a mile*

*Or see you've come this far,
SATs are just a tiny glimpse,
Of who you really are.*

*So sitting at your table,
With a pencil and your test,
Remember SATs aren't who you are,
Remember you're the best.*