



Friday 14<sup>th</sup> February,

**Parents Evening**

Dear Parent/Guardian,

We would like to invite you to meet with your child’s class teacher on either **Tuesday 18<sup>th</sup> March** or **Wednesday, 19<sup>th</sup> March**. This meeting will provide an opportunity to celebrate your child's strengths, discuss their well-being, and review their progress.

Please complete and return the slip below by Tuesday 11<sup>th</sup> March, so that a 10-minute time slot can be scheduled for you. You will receive confirmation of your appointment via ParentPay.

If you are unable to attend at the scheduled time, please contact your child’s teacher to arrange an alternative meeting.

Yours sincerely,  
Tracy Massey-Sturgess  
Head Of School

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Child’s name .....

Class .....

Tuesday 18<sup>th</sup> March

Wednesday 19<sup>th</sup> March

Time Slot	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice
3:30 – 4:00		
4:00 – 4:30		
4:30 – 5:00		

Time Slot	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice
3:30 – 4:00		
4:00 – 4:30		
4:30 – 5:00		
5:00 – 5:30		
5:30 – 6:00		

Signed .....

**Croscombe CofE VA Primary School**

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Executive Headteacher: Mr Chris Partridge

Head of School: Mrs Tracy Massey-Sturgess

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