



Friday 20<sup>th</sup> September 2024

**Parents Evening**

Dear Parent/Guardian,

We would like to invite you to meet with your child’s class teacher on either Tuesday 22<sup>nd</sup> October between 3:30 pm and 6:00pm or Wednesday, 23<sup>rd</sup> October, between 3:30 pm and 5:00 pm. This meeting will provide an opportunity to celebrate your child's strengths, discuss their well-being, and review their progress.

Please complete and return the slip below by Monday, 14<sup>th</sup> October, so that a 10-minute time slot can be scheduled for you. You will receive confirmation of your appointment via ParentPay.

If you are unable to attend at the scheduled time, please contact your child’s teacher to arrange an alternative meeting.

Yours sincerely,

Tracy Massey-Sturgess  
Acting Head Of School

.....  
Child’s name ..... Class .....

Tuesday 22<sup>nd</sup> October

Time Slot	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice
3:30 - 4:00		
4:00 - 4:30		
4:30 - 5:00		
5:00 - 5:30		
5:30 - 6:00		

Wednesday 23<sup>rd</sup> October

Time Slot	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice
3:30 - 4:00		
4:00 - 4:30		
4:30 - 5:00		

Signed .....

**Croscombe CofE VA Primary School**

A: Long Street, Croscombe, Wells, Somerset, BS5 3QL

Executive Headteacher: Mr Chris Partridge

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Acting Head of School: Mrs Tracy Massey-Sturgess

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